

Position: Volunteer Learning Assistant

Organisation: Metheringham Airfield Visitor Centre

Location: UK, England, Lincolnshire

2019

Role Type: Volunteer

Metheringham Airfield Visitor is registered charity and an accredited museum; run entirely by a dedicated group of volunteers. We open to the public between the last weekend of March and last weekend of October each year and provide a programme of educational visits to schools during the season. We are looking for a small team of committed volunteers to help support that programme during term time.

Coordinated by: Metheringham Airfield Visitor Centre Learning Manager

Metheringham Airfield Visitor Centre welcomes and appreciates the contribution of volunteers. As a volunteer with Metheringham Airfield Visitor Centre you can expect:

- A welcoming, stimulating and creative museum environment in which to volunteer
- A full induction to the museum
- A safe environment
- The chance to gain new skills and use existing ones
- To be treated fairly and with respect
- Recognition and appreciation of your contribution

We are looking for:

- Some experience of working with children
- Enthusiasm for learning about the history of Metheringham Airfield and the stories that need to be told
- Excellent communication skills; friendly and welcoming
- Able to work alone and use initiative
- A commitment to good customer service
- Reliability and good time-keeping skills

Your duties may include:

- Assisting with the preparation of resources for educational sessions for visits by schools
- Setting up the resources for the educational sessions for visits by schools
- Delivering the educational sessions during school visits; using the guidance given in the session notes
- Following the health and safety advice given during school visits and comply with the museum's policy on safeguarding
- Working with the Learning Manager and other volunteers to help the school visits run smoothly and perform tasks designated to preserve the memory of those involved in the activities of the former RAF Metheringham

We hope you will:

- Enjoy your time at Metheringham Airfield Visitor Centre and carry out your role to the best of your ability
- Support the museum's aims/vision
- Be committed, doing your best to come in as arranged and giving reasonable notice if you are unavailable
- Be flexible
- Keep us informed of any problems encountered during your time with us. We encourage you to ask questions if you are unsure of any tasks and to let us know if things are not as you expected.

How you can help:

We take bookings from schools all year round but may also offer specific dates that we know learning volunteers are available. We are looking for Learning volunteers to be available attend training so that they feel confident to deliver our sessions initially with support but ultimately independently. We are also keen for volunteers to be involved in the development of the school sessions and welcome new ideas.

We are particularly interested in hearing from you if you have worked in schools or with children in the past. We give full training in the subject matter but an interest in history, drama, World War 2 and the Royal Airforce would be an advantage.

How to apply:

Please send your CV to our Learning Team at [education.mavc@gmail.com](mailto:education.mavc@gmail.com)

If you have any questions about this voluntary role, please phone Caterina Scott on 07789860064